

ARTICLES OF CONSTITUTION FOR THE WORLD HOVERPOD FEDERATION

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NAME:

The Federation shall be called “The World Hoverpod Federation” hereinafter referred to as “the Federation”.

BOARD OF DIRECTORS & EXECUTIVE COMMITTEE

The Board of Directors shall be formed to include the following positions:

President	Director
Chairperson	Director
Chief Executive Officer	Director
Secretary	Director
Treasurer	Director

Executive Committee: Executive Committee shall be selected from areas directly involved with the running of the Federation, and shall take prime official positions including the selection of an Hoverpod Racing Committee and supporting organisations, authorities, regulators and sponsors. Executives from overseas shall be included in the formation of the overall controlling Committee. The powers of the Executive Committee shall be limited by these Articles to the administration of the business of the Federation. The Committee shall secure the observance of these Articles and may determine anything whereon these Articles are silent, and shall exercise full control of the funds, property and any other assets of the Federation whilst possessing all the powers stated herein for that purpose, and shall protect the same and direct the administration thereof.

All Committees operating under the name of the Federation shall operate in a democratic manner by obtaining votes for or against any internal or external policy motion. A majority for a motion shall rule or a majority against a motion shall rule. The presiding Chairpersons shall take the responsibility of counting votes and the Secretaries shall record the result. Motions surrounding a policy requiring a Committee decision should be sent to the Federation’s Secretary at least 14 days prior to the Committee Meeting being held. The day-to-day running of the Federation shall be the responsibility of the Federations Officials and their deputies, and internal management decisions will not be debated in standard committee meetings. Financial accounts will be revealed by the Treasurer at Committee Meetings.

All Committee Meetings taking place must be minuted. Copies of all meetings held outside the direct administration of the Federation should be supplied to the Federation’s Secretary within 14 days of such any meeting, and be produced in the English language. Electronic communication is envisaged and encouraged. (Emailed Information)

OFFICERS

- a) Officers of the Federation shall be the President, Chairperson, Chief Executive Officer, Secretary and Treasurer. No Officer or Executive Committee Member shall hold more than one such post at any one time except as a member of a sub-committee which serves the needs of the Officers and Directors within the Federation.
- b) Executive Committee Members of the Federation shall be elected at the Annual General Meeting of the Federation and shall serve for 2 (two) years and nothing in these Articles shall preclude a Committee Member seeking re-election.
- c) Nominations for all Committee Members must be lodged 28 days prior to an AGM and every such nomination must be proposed and seconded by members other than the nominee.
- d) In the event of a vacancy in an Office of the Federation during any year as a result of death, resignation, or expulsion shall require the remaining Officers to convene as soon as reasonably practicable and hold a Emergency General Meeting of the Federation for the purpose of election of an Officer to fill such vacancy. Officer appointments would normally be persons time served and selected from the Executive Committee, but all nominations would be reviewed by the Directors regardless of their reasoning.
- e) Committee Members overseas shall at times be referred to as **Members of the National Governing Body** for their country.

ANNUAL GENERAL MEETINGS

Notice must be given at least 28 days prior to the date of the AGM, and the venue shall be determined at that time if other than at the Head Office. Travel expenses to an AGM shall not be payable by the Federation in the first instance but subsidised expenses of up to 50% may be permitted for Executive Committee Members residing outside the UK or attending overseas. An AGM meeting shall have the power to amend, alter, modify, vary or rescind any articles, rules or specifications within its remit once any re-elections have been dealt with.

Annual Subscriptions from Members must be fully paid up by the date of any AGM. Failure to do so will automatically rescind membership. Annual Subscription Fees will be determined by the Officials and Executive Committee Members following their inauguration. No Membership fee is required from Directors or the serving Executive Committee Members.

F1 RACE COMMITTEE

The Directors & Executive Committee shall as soon as practicable after the inauguration, form a Hoverpod Racing Committee. In turn, the Hoverpod Racing Committee, which may include Officers, Directors and Executives of the Federation, shall seek to produce Hoverpod Racing sub-committees under various titles to include Health & Safety, and other related subjects required to promote and operate Hoverpod Racing worldwide. Persons may from time to time be selected to join the Committee activities to compliment the Hoverpod Racing Committee with their talents and abilities including specialists in their

field of knowledge and experience. Such persons may be required to sign forms of confidentiality for their involvement in certain areas and aspects as seen fit by the Federation Committee Officers.

HEAD OFFICE

The Head Office and meeting place for any business surrounding the Hover Pod Federation shall be notified publicly within 28 days of the Federations' inauguration or at such other place(s) as the Directors shall from time to time determine.

DOCUMENTS & FILES

Documents, files, books and papers of the Federation, which shall include and contain a list of all names and addresses of the current members, shall be kept by the Officers of the Federation at the Head Office or other such safe place as the Officers & Directors see fit. All such documents, files, books and papers – including electronic storage and transmission methods - shall remain the property of the Federation but may be available at all reasonable times for inspection by any Member of the Federation providing such information is not made available to any outside source without the written approval of at least two Officers or Directors.

FINANCIAL

Matters of a financial nature shall be controlled by the Treasurer and be supported by the Officials using a registered Accountant for the purpose of auditing and servicing of accounts to relevant authorities as required by Law. The funds of the Federation shall be deemed to be the property of the Federation at all times, and shall be applied only for the purposes and in the manner described by these Constitutional Articles. Both the Chairman and Treasurer shall be joint signatories for financial transactions in excess of £100 (one hundred pounds Sterling).

LEGAL

In all matters surrounding the Federation, its affairs shall be conducted under British Law whereas in the case of disputes outside the direct control of the Federation all legal matters shall be carried out in the host country in which the dispute arose. The Federation shall dispose its obligations overseas in matters unrelated to the Federations affairs because the Federation was formed and is based on British territory. All sub-committees formed in territories outside British law shall operate under the country's laws in which their prime activity is carried out and the Federation shall not accept liability to infringement of any laws or regulations operating outside the UK or for infringements of individuals inside the UK.

Commonwealth Countries may consider themselves as operating within British Law or chose to adopt their country's laws whichever serves them to their best advantage.

Any member requiring a copy of these Articles shall be entitled to obtain a copy from the Secretary upon a payment of a fee of £5 per copy.

OBJECTIVES:

The objects of the Federation are as follows:

- a) **To establish** and regulate standards and methods of working as a worldwide Hoverpod Racing Organisation and to facilitate under licence activities of a Members Share Scheme (Club Membership) in individual countries world wide.
- b) **To promote** and develop a distribution network on an international basis to form and facilitate dealerships and licensees to carry out Hoverpod racing.
- c) **To promote** the study, practice and accumulate knowledge of the Hoverpod hovercraft, and variations of the craft deemed necessary to satisfy the broad based activities available through the Federation, and to diffuse among its members all opportunities available.
- d) **To provide** and set regulations under which all Federation activities will operate, specifically keeping within any local laws and by-laws already made and to encourage new methods of regulating safety in both the manufacture and the operation of such craft. The Federation would oppose or support Government directives as it sees fit and in particular encourage Governments to actively encourage all forms of hovercrafting which are activities being supervised by the Federation or their approved officers.
- e) **To take**, defend or assist as the Federation sees fit in any proceedings by or against any member of the Federation or the Federation itself, in which the general rights or interests of Hoverpod owners or users are or may be involved or affected.
- f) **More** specifically disciplinary matters relating to a member of the Federation shall be dealt with according to the Disciplinary Section herein.
- g) **To co-operate** with the kindred public institutions and associations for any purpose or objectives aforesaid.
- h) **To promote** honesty and integrity through any newspaper, journal, magazine or other publication dealing with hovercraft subjects or related subjects and to actively encourage all other forms of media promotion such as TV and Radio.

MEMBERSHIP

Subject to the provisions of some sub-clauses set out below, Full Membership and Affiliated Membership of the Federation is described herein or will be provided by the relevant Racing Committee in due course:-

- a) **Full Racing Pilot Membership**
For Hoverpod Pilots who have attained the Licensing requirement level(s) as listed in the appropriate section of these Articles, including completion of any medical checks and other limitations imposed by the Racing Committee or their authorised delegates.
- b) **Full Federation Membership**
All Directors, Controlling Officials and Committee Members shall automatically attain a status of Full Federation Membership without charge whereas other persons wishing to attain Full Federation Membership shall be able to do so upon payment of their Membership Fee. The Fees shall be set and adjusted from time to time by the Officials and Racing Committee and

shall be published accordingly. Membership shall be renewable on an annual basis. Full Federation Members shall be able to receive reductions in entry fees at Hoverpod race assemblies worldwide and receive priority in the distribution of Federation news and items of interest as published by the Federation at least once per annum or at a frequency determined by the Committees of the Federation.

Full Federation Members shall at times be required vote either in person or by post or email on matters surrounding the constitution of the Federation and be included in some decision making if such decisions are seen fit by the Officials and Committee(s) to benefit the future aspirations of the Federation.

c) Affiliated Membership

Affiliated Membership is open to anyone who directly supports the Objectives and activities of the Federation and includes persons who support racing teams such as engineers, transporters, pit teams and families or relatives associated with the sport. Furthermore, Affiliated Members can upon request apply for Full Federation Membership after their Affiliated Membership has run for one year. Persons wishing to become Racing Pilots may be entitled to commence their involvement with Hoverpod Racing at Affiliate level providing they satisfy the limitations imposed for Pilot Driver status in lower class non F1 races.

d) Member of the F1 Supporters Club

Any person of any age can apply for membership of the F1 Supporters Club upon payment of the F1 Supporters Club registration fee. The Hover Pod Federation shall make an obligation to supply relevant interesting offers, opportunities, competitions and information pertaining to Hoverpod Racing activities for Club Members. Club Members will be required to run their internal structure independently from the Federation whilst remaining and operating in harmony with the Federation worldwide. The F1 Supporters Club shall form its own Committee and nominate at least one Official as a Liaison Officer to sit on the Federations Committee so as to created and maintain contact and association with the Federation and its activities but not be empowered to instigate changes over the Federation in any way.

MERCHANDISE

The Federation shall hold and retain all legal rights to the merchandising aspects of the registered name Hoverpod and shall issue and empower appropriate people and/or companies to manufacture and market under licence any or all products which have or are deemed to have association with the F1 Hover Pod logo and /or its activities within the F1 Federation worldwide. Licensing of products shall only be granted in writing after individual products have been vetted and approved in areas such as quality and conformity to the Registered Logo and Hoverpod Federation designs and duly Copy Righted. The Federation shall take Legal action against any infringement of Copy Right as it sees fit. The Federation shall expect to receive royalties for Licensed approved merchandise.

F1 PILOT QUALIFICATION & REGISTRATION COMMITTEE

The Board of Directors and Executive Committee shall as soon as practicable form a F1 Pilot Qualification & Registration Committee.

The Committee shall determine the levels of qualifications required and take applications for Pilot Registration, and include all other necessary boundaries to ensure that only safe and qualified pilots can enter official races at their respective level(s). Furthermore, this Committee shall make known its Qualification & Registration details to all countries which have successfully been licensed to carry out Hoverpod activities.

CLARIFICATION FOR PILOTS TO RACE

The Federation shall not entertain applications from Pilots to race in F1 Hover Pod races until the Federation is satisfied in the following areas:

- a) That all applications shall be made in writing.
- b) That all applicants have read and are willing to conform to the RACE RULES relevant at their time of application.
- c) Tests and Examinations may only be conducted by Examiners who have been deemed suitably trained and qualified within the Federations organisation, and other self-regulated or private pilot trainers will not be recognised or seen as qualified to sign and issue a Pilot Licence.
- d) That all applications will entail a Theoretical Examination and Practical Examination of their abilities and knowledge in the safe handling of hovercraft, regardless of the type of hovercraft. Suitable Pilots will receive in the first instance a Certificate of Competence in Piloting Skills (Level One). Immediately thereafter applicants may further their involvement in racing at the lower Formula levels through their own club and in their own country.
- e) After a Pilot has raced on a minimum of three occasions without receiving penalties of any kind whatsoever he/she may proceed to the level of Hoverpod Racing Pilot.
- f) After a Pilot has raced for a minimum of three races as an F1 Pilot they may automatically proceed to Pilot at National and International level provided they have not received any penalties during the preceding three races in which they competed.

RACING RULES

All rules associated with both Club sessions, National and International racing shall be separately published by the Racing Committee. Rules shall be amended from time to time to suit the course or suit any Governmental changes or legal introductions made. Members of the Federation may receive copies from the Federation HQ or apply direct to the Racing Rules Committee.

CODE OF CONDUCT

The Hoverpod federation shall, as soon as practicable after its inauguration, provide and publish a document relating to a Code of Conduct under which all Members shall carry out their duties and involvements with the Federation. The Code of Conduct will be designed to encourage a high standard for Members of all levels to communicate with other Members and

the public without resulting in the display of actions or words likely to cause offence or upset the smooth running of the Federation and all its business worldwide.

CODE OF PRACTICE

Similarly, the Federation shall, as soon as practicable after its inauguration, provide and publish a document relating to a Code of Practice for its Members of all levels. The Code of Practice will be designed to ensure a common standard expected in carrying out duties for and on behalf of the Federation, specifically where there is a requirement for conformance to Regulations and Rules and in the approach to Authorities without shortcuts. Furthermore the Code of Practice shall be published to set a high common standard in all the activities carried out by either Members of the Federation, its deputies or approved agents.

DISCIPLINARY MATTERS

The Directors and Executive Committee shall take the responsibility of setting a fair and swift Disciplinary procedure and undertake such matters into their charge using a format of "Duty Officers" always available to settle and form an outcome for persons under disciplinary caution. Such occasions may relate to incorrect Licensing, unfavourable activities or direct abuse of the Rules set for Hoverpod Racing, and as such must regulate disciplinary matters with equal fairness. Both parties shall, on all occasions be permitted to include any evidence for or against any complaint made or received. Overseas Committees must also follow the Disciplinary Code in the same level of fairness.

PROPERTY & EQUIPMENT

The Directors and Executive Committee of the Federation shall act as Trustees of the Federation and shall hold accountability for property and equipment purchased to carry out its functions. The Treasurer shall take overall responsibility for the management of valuations and depreciations along with the Federations Auditors and Accountants.

GENERAL ADDITIONS

The following will be included in the considerations of the Directors and Executive Committee prior to holding Race Events:-

GENERAL REQUIREMENTS FOR HOVERPOD RACING

Race Director – Chief Scrutineer – Lap Scoring Team – Communication Engineers
 Event Programming – Accommodation & Facilities – Insurance Cover
 Translation Facilities – Media Coverage – Race Licenses - Administration
 Workshop Facilities – Crowd Control - Police, Ambulance and Fire Facilities
 Toilet Facilities – Health & Safety Officials – Environmental Officer

HOVERPOD MARSHALLING NEEDS

General Guidelines – Categories of Marshals – Chief Marshal
 Course Marshal – Crash Marshal – Paddock Marshal – Start Marshal
 Grid Marshal - Land Recovery Chief – Water Recovery Chief

-also-

Procedure for running heats – Procedure for deciding race positions

Approved venues for World Champion Races

Approved venues for National & International Races

Approved venues for Club Race Meetings

Approval for hovercraft safety in-built features.

Time trials format.

MEMBERS SHARE SCHEME

A Members Share Scheme will be set up to facilitate opportunities for Members to part-own and take Shares in an Hoverpod and participate in activities of either leisure or racing without having to bear the overall costs. The Federation shall be associated with the Scheme's activities where aspects relate to Hoverpod activities, in so far as the Members Share Scheme will be a sound route into the racing of hovercraft by allowing qualifying opportunities to exist for Share Scheme Members.

Each Share Scheme Member will belong to a Hovercraft Share Scheme Club which will be managed on a Dealership basis in an exclusive area of their particular country. The Dealership will encourage hovercrafting of all types and sell or lease ownership lots to interested individuals or in some cases allow hire of the craft on a time sharing basis. The Dealers will provide the flying area(s) and will promote many types of activities associated with hovercrafting and support Hoverpod racing by arranging racing facilities.

Each Dealer will be closely associated with the Federation so as to promote an equal facility and opportunity for their members and will from time to time provide competitive events between their own members and members of other Dealerships both in the UK and overseas. All dealerships will operate under a single specific Code of Operation and will include a Code of Practice and Code of Conduct. Dealers will be qualified to provide Hovercraft Pilot Training for their members and be suitably qualified to an engineering standard to provide a high quality maintenance programme for all craft.

Engineering Training is available through the Federation, where a Certificate of Engineering Competence will be handed to those who successfully complete the Engineering Course.

DEALERSHIPS

(& Sub-Dealerships)

- 1) Dealerships shall be appointed in all participating countries to carry out the function of running Club Membership Schemes, including Sales, Rental or Lease of hovercraft and their upkeep.
- 2) One PRIMARY DEALERSHIP shall be appointed per country, with MAIN DEALERS being appointed by the Primary Dealership for each State / District / Province or specific large area. In turn, SUB-DEALERS may be appointed by the Main Dealers to assist in carrying out the same objective in areas of greater size, population density or holiday resorts.
- 3) All levels of Dealership must obtain a Licence to operate in the Scheme and areas will be documented as “exclusive” to that dealer. Operating outside a specific “exclusive area” will not be permitted and doing so could forfeit the Scheme Licence.
- 4) All Dealership levels will have certain qualification requirements, such as a minimum quantity of craft to be purchased for their area (with no upper quantity limit). Furthermore, all Dealerships must operate in a “Team Spirit” and be willing to swap information and experienced learning points.
- 5) The Primary Dealership shall take the responsibility of setting up their country’s operating Committee, sometimes known as their National Governing Body, as described above.
- 6) All Dealers must own, lease or have complete access to a site suitable for the function of hovercrafting, specifically providing a training course for future hovercraft pilots. The site must be approved by the Primary Dealer.
- 7) Where leased property is used, a minimum of 10 (ten) years must remain on that lease before the Federation will support any application.
- 8) All levels of Dealerships must have at least one nominated Pilot Trainer, who in turn has qualified within the Federation’s Rules & Regulations and who is willing to perform in the very best interest of the World Hoverpod Federation by maintaining a high standard of instruction throughout. Pilot Trainers must hold a Training Qualification and be tested by an Official Test Examiner before training others themselves. Official Test Examiners shall be appointed by the Executive Committee of the Federation.
- 9) Where ever possible, Dealerships should provide a minimum of two suitable surfaces over which hovercraft can be used. One should be water, since a very large proportion of races shall be exercised over land and water so as to extract the very best skill requirement of both Pilots and craft.
- 10) The Federation shall, as soon as is practicable and possible, take applications for Primary Dealerships and issue Licences accordingly. Applications should be placed in writing. Supporting information must also be included. An application form shall then be forwarded from the Federation for Primary Dealers to complete.

- 11) Application for Licence as a Primary Dealer may result in a minimum of two World Federation Executive Members visiting the site for inspection before final considerations are made. The cost of such a visit will be met by the applicant, including moderate accommodation and travelling expenses.
- 12) Applicants who receive a visit shall not be entitled to any refund should their application be refused.
- 13) Where applications are refused, the inspecting Executive Members shall provide a written report within ten working days displaying the reason(s) for their decision. If the applicant appeals to that decision they must do so in writing within a seven day period and explain their reason for the appeal. The appeal will be heard by Directors & Executive Committee Members but will exclude persons previously involved in the original decision.

LICENCES

It is essential that all interested parties fully understand the limitations imposed under the Licensing schemes available. The following is to be made available through the Federation:

- 1) **PRIMARY DEALERSHIP LICENCE**
This licence will be issued to those who successfully qualify to take the full interests of the Federation into care in their respective countries. The fee for such a Licence will be set as soon as practicable after the inauguration of the Executive Committee.
- 2) **MAIN DEALER LICENCE**
The owner of the Primary Dealership, in conjunction with members of the Executive Committee may appoint and Licence individuals in States, Counties, Districts or suitable territories within their country to perform a business which will operate within the rules set by the Federation.
- 3) **SUB-DEALER LICENCE**
As previously mentioned, sub dealers will be licensed to run at Club level. They will be highly active in promoting the F1Hover Pod Federation, its views and rules and will provide the place for individuals to come and buy, part share or lease a Hover Pod craft for the purpose of either leisure or racing.

RULES

FOREWORD

All Rules provided by the Hoverpod Federation are written as a foundation where racing can be carried out from a common standard. The Rules are designed to offer equal opportunities and standardisation regardless of the country in which a race is being performed.

The F1 Federation carries no responsibility for the organisation of individual race meetings since that responsibility will remain with the organising National Governing Body in their country (Primary Dealer).

It is the responsibility of the National Governing Bodies to ensure that copies of these Rules are available to all Officials and Competitors involved under the Hoverpod Racing programme.

All Rules are copyright of the Hoverpod Racing Federation but permission is given for National organisations to reproduce them as they see fit and in their own language and amend them in accordance with different legislation in their respective countries.

The Hoverpod Federation respects and admits suitable people regardless of their class or creed and shall not entertain or tolerate any racial discrimination whatsoever.

Sexual discrimination shall not be acceptable in any form but from time to time it shall allow races to operate under the headings of "Men's Championship" or "Women's Championship" if that becomes the will of race contestants and is permitted in individual countries. Furthermore, Junior race classes (under 16 years of age) may be accepted as part of the wide views of the Federation and in such cases shall abide by the requirements of individual nations to install protective initiatives for the safety of juniors, such as Child Protection Officers. A CPO will be included on all Junior Class Ruling Bodies and Committee's and shall advise accordingly to include Health & Safety aspects as well as general personal protection to minors.

PILOT ELIGIBILITY

- a) A pilot must be a member of their National Governing Body, which in turn is a Member of the Hoverpod Racing Federation.
- b) The pilot must present a Racing Licence issued by their National Governing Body through a local Club.
- c) Pilots racing in events beyond Club level must be 16 years old or above. There is no upper age limit.
(Where junior races are scheduled, the lower age limited will be as designated for that race and a separate set of Racing Rules shall apply)
- d) All pilots must wear appropriate 'Personal Protective Equipment' (PPE) which must conform to the host countries regulations and include:
 - 1) Suitable crash helmet (CE approved or equivalent)
 - 2) Life Jacket when operating over water (CE approved or equivalent)
 - 3) Protective cover to the hands, arms, legs, feet and torso.
- e) All pilots must sign a statement indicating that they are medically fit to pilot a hovercraft in race conditions. Where a pilot has a questionable medical point, the Race Doctor or a qualified Paramedic will be asked to advise the Race Director. The Race Director's decision will be final. Where a pilot intentionally misleads the Race Director or any of the Race Officials, that pilot will be banned from racing immediately and for the next two races following.
- f) All pilots must attend the Race Director's formal briefing prior to any race or at such times as the Race Director, or a Deputy, deems it necessary to speak to pilots. In exceptional circumstances persons missing the briefing must still report to the Race Director prior to taking up any racing on that day.
- g) All pilots must have read the current regulations and any supplementary rules published by the F1Hover Pod Secretary and sign to that effect at the Race Director's briefing.
- h) Any pilot giving good cause to indicate that they are under the influence of alcohol or illegal substances shall be banned from all racing forthwith. If a pilot deems it a requirement that they be tested in their defence, then testing will be immediately carried out by breath or urine. If the F1 Federation Officials or National Governing Body think it necessary to take samples from individuals for drugs testing then every driver must submit to a sample being taken. Failure to provide a sample will result in automatic disqualification from the competition. Pass or fail limits will be as set by the host country.

ISSUING OF PILOT LICENCES

- a) Pilot Racing Licences can only be obtained from an authorised list of **Pilot Examiners**. A list of examiners can be obtained from the F1 Federation Secretary. The list shall be subject to alteration from time to time but will include an Examiner from your local Cub.
- b) Examiners shall be trained to the highest possible level and shall form part of the Pilot Training Scheme offered through your local Club.
- c) Pilot Examinations shall be of a practical and theoretical nature and shall be carried out only when a Training Instructor believes an individual has attained the appropriate level of piloting skills required to operate at race level and with high regard to Health & Safety.
- d) Persons failing their pilot's examination must reapply for their test to be carried out on a day other than the day they failed. Between times, the candidate must rehearse and practise the area(s) in which failure was found and the entire examination must be carried out in full once again.
- e) A Pilot Trainer or Examiner may find it necessary to inform some individuals that they are incapable of passing at the required standard for racing, but this does not prevent those persons from flying at Club level if the Club has satisfied itself that the candidate is suitable for leisure piloting instead of race piloting. A separate Club Licence will be provided to those who qualify at Club level, but this cannot be accepted instead of a Racing Licence.
- f) A Racing Licence is valid for 5 years and pilots must retake the Examination to obtain a further Licence. The Hoverpod Federation is aware that individuals may become over confident and may need to learn new techniques or correct old habits which have developed during the previous 5 years.
- g) Persons who have been banned from racing in F1 Events may reapply for their licence after the banned time has lapsed - as set by the Officials, but in all cases must retake the Pilot Racing Licence Examination before being permitted to race again.
- h) **PRIVACY ORDER:** Information about pilots who hold racing licences will be available providing good cause is made as to why that information is required. Only information relating to an individual's Racing Records shall be available but at no times shall personal and private information exchange hands other than if requested officially by a country's Police or Customs & Excise or other Regulatory body appointed by the host country's Government. Any details of a medical nature shall remain on file with the Secretary of the F1 Federation or National Governing Body and shall also be deemed strictly private and confidential. Any Officials or Members found to have broken this rule shall be deselected from office immediately and shall not be appointed back into office for life.
- i) Once a Pilot Racing Licence is issued, individuals will be given their unique **Pilot Number**. Each number must be displayed on both sides of the craft on the fan duct area or on boards fixed to the fan duct area. All numbers must be black on a white background and have minimum dimensions of 250mm in height and be 25mm line thickness. Logos from sponsors may not be placed in the Pilot Number area. Pilots must provide

their own numbers and ensure they are securely fixed to the craft at all times.

- j) Pilots may not race unless they are displaying their own personal race number upon the craft. Failure to do so will result in exclusion from that race.

RACING INSURANCE

Dealers authorised to run hovercraft races under the Hoverpod name must be insured to the following level:

Full Public Liability of not less than £5million or equivalent in their country's currency. This is essential cover to protect individual pilots, assistants, visitors and spectators from claim should a fatal accident or major injury occur by your cause or neglect. Assistance in gaining such Insurance may be available through the World Federation.

Third Party Risk to cover any claims of damage to property or belongings.

INSURANCE ADVICE

- a) The Hoverpod Federation shall obtain full Insurance cover in protection of its own activities but not for the activities of Clubs, their members, equipment or craft.
- b) Pilots are recommended to insure their craft against damage in transit outside the racing world.
- c) Insurance against fire and theft should be considered.

RISK ASSESSMENTS

- 1) The Hoverpod Federation shall at all times provide and maintain its own **Risk Assessments** on the activities in which it is involved. Standard 'generic' assessments will be filed and specific assessments will be carried out if changes occur.
- 2) Racing Pilots and their Teams will be required to provide evidence that Risk Assessments have been carried out in their field of work and that every possible attempt has been made to reduce the incidence of risk amongst its team members and to the visiting public.
- 3) Clubs and National Hosting Organisations are required to provide Risk Assessments to the Health & Safety Officer(s) appointed to a particular race event. Furthermore, in areas where the handling and management of structures and items of considerable weight are concerned, **Method Statements** must be completed in advance and be checked by a qualified person. Assistance in carrying out Risk Assessments can be given by the Hoverpod Federation in the form of a written explanation and example of forms required.
- 4) The reduction of Risk is essential in all areas of Hoverpod Racing and Club events and anyone failing to operate within the requirements of their country's minimum standards will be answerable to their country's legal address and be subjected to review with the Federation prior to holding any further events of any kind.

WORLD HOVERPOD FEDERATION

The World's controlling body for Hoverpod Racing.
Owner of the Hoverpod Club Share Scheme.
Has Directors and Executive Committee Members

**PRIMARY DEALERSHIP**

Licensed to Operate the National Governing Body for their Country.
Controls all Hoverpod activities in their country for the World Federation.
Sets up & Licences Main Dealers throughout their Country
Sets up & Licences Sub-Dealerships with Main Dealers
Controls the Clubs and Share/Lease Schemes and Sales
Hosts National & International Events.

**MAIN DEALERSHIP**

Oversees the activities of Clubs in their region and supports the
Primary Dealership in all matters related to the overall running of the
World Hoverpod Federation

**LICENCED HOVERPOD CLUBS**

Clubs must hold a Licence to own and operate Share or Lease Schemes
and provide for the public in all aspects of hovercrafting, particularly encouraging
individuals into Hoverpod Racing, from Club level upwards.
Club owners must keep suitable records of their Club Members and work closely
with their Main Dealership.